

**MINUTES OF THE FEBRUARY 13, 2024
BUDGET AND PERSONNEL COMMITTEE MEETING
Council Chambers**

Members Present:

Mr. Christopher Bott, Chairman
Ms. Denise Bowden, Councilwoman
Mr. William T. McComb, Jr., Councilman

Members Absent:

Other Members Present:

Mrs. Ellen Richardson, Councilwoman

Staff Present:

Michael T. Tolbert, Town Manager
Tyler Greenley, Acting Chief of Police
Bryan Rush, Director of Emergency Medical Services

Call to Order

Vice Mayor Bott called the meeting to order at 6:00 p.m.

Public Comment

There was none.

Agenda Adoption

Councilwoman Bowden motioned, seconded by Councilman McComb to adopt the agenda as presented. Unanimously approved.

Review General Government, Police Department, and EMS Expenditures

Town Manager Tolbert briefly reviewed the expenses for each General Government Department.

They discussed donations in depth and Council agreed there should be a donation policy and application process. They also discussed scholarships.

Town Manager Tolbert continued with the review of the General Government expenses and end of year transfers to other funds and reserves.

There was further discussion and Council agreed to give 3; \$1,000 scholarships.

Town Manager Tolbert continued with expenditures for EMS, and Police Department.

There was further discussion.

Closed Meeting

Closed Meeting pursuant to §2.2-3711 A (1) of the Code of Virginia for the purpose of discussion of performance of employees.

Councilwoman Bowden, seconded by Councilman McComb to go into a closed meeting pursuant to §2.2-3711 A (1) of the Code of Virginia for discussion and review performance of employees. Unanimously approved.

Ayes: Bott, Bowden, McComb

Nays: None

Absent: None

Certification of Closed Meeting in Accordance with §2.2-3712(D) of the Code of Virginia.

Councilwoman Bowden, seconded by Councilman McComb to certify that to the best of each Committee Member's knowledge:

- 1. Only public business lawfully exempted from open meeting requirements was discussed and**
- 2. Only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.**

Unanimously approved.

Ayes: Bott, Bowden, McComb

Nays: None

Absent: None

Adjournment

Councilwoman Bowden, seconded by Councilman McComb to adjourn the meeting.

Unanimously approved.